



inter-community school zurich

EST. 1960



Financial Regulations Nursery 2020/21

INTRODUCTION

By enrolling your child in the Inter-Community School Zurich hereafter named ICS, parents/guardians agree to comply with the terms and conditions and the schedule of fees described in these Financial Regulations. Parents/guardians who wish to apply for a place for their child(ren) may do so by following the online application process.

1. TERMS AND CONDITIONS

1.1 Application Fee

A one-time Application Fee of CHF 50 is due for each child new to ICS. Applications will not be considered until the Application Fee is paid. Kindly note that it is non-refundable and can be paid online by credit card (MasterCard or VISA).

1.2 Daily Rate

The standard rate for full day care is CHF 130. The monthly day care fee is based on the number of booked care days per year, divided by 12 months (Option 2 is 11 months) see the schedule of fees 2.2 There is an enrolment minimum of 2 full days. Mornings and/or afternoons can be combined to make up the requirement of 2 full days.

The costs for a 14 days Familiarisation Period/Settling-in Period are also 130 CHF/day. Periods may vary from child to child.

1.3 Payment of Nursery Fee

The ICS Nursery fee can be paid on a monthly or quarterly instalment basis. No refund of fees will be issued regardless of absences due to family holidays, public holidays or company holidays, illness, accident, or in the event, ICS is forced to close temporarily due to circumstances beyond the school's control. Absences cannot be made up for later. Extra care days will be billed for separately. The monthly fee instalments are due on the first day of each month.

Parents/guardians are responsible for complying with all financial matters, regardless of the billing address. All invoices are due according to the terms stated on each invoice.

1.4 Early Withdrawal

A child's withdrawal from the Nursery must be made in writing, observing a notice period of one month to the end of the month. If a notice of withdrawal is given more than 2 months before the start of the contract, a cancellation fee of CHF 200 will be charged. If no notice is received, the month during the cancellation period will be billed.

1.5 Late Payment and Exceptions

- A late payment charge of 1% per month may be assessed to any past due balance.
- All other arrangements for payment must be approved in writing by the Head of School.

1.6 Data Protection

ICS may collect data relating to enrolment and tuition. It respects the Swiss data protection legislation as well as the European general data protection regulations and will treat that information confidentially.

1.7 Insurance

Parents/guardians must maintain health, accident and liability insurance for each child enrolled at ICS Nursery.

1.8 Amendments

ICS reserves the right to amend these Nursery Financial Regulations and the Schedule of Fees as deemed necessary.

2. SCHEDULE OF FEES 2020 - 2021

2.1 Application Fee

Application Fee CHF 50
one-time fee, non-refundable, see section 1.1

2.2 Standard Fee Nursery Programme

- Full daily rate CHF 130
100% (08:00 to 17:00)
- Extra day care rate CHF 140
beyond scheduled sign-up

The daily lunch as well as two daily snacks (morning/afternoon) are included. Special dietary requirements need to be provided by parents.

ICS Nursery	Option 1 - 48 weeks/yr. (Year-round programme, Nursery calendar, 234 days)		Option 2 - 38 weeks/yr. (in line with ICS School calendar, 180 days)	
Nos. Days	Yearly Fee	Monthly Fee	Yearly Fee	Monthly Fee
2	CHF 12'220	CHF 1'018	CHF 9'880	CHF 898
3	CHF 18'330	CHF 1'528	CHF 14'820	CHF 1'347
4	CHF 24'440	CHF 2'037	CHF 19'760	CHF 1'796
5	CHF 30'420	CHF 2'535	CHF 23'400	CHF 2'127

- Half-day rate (mornings): CHF 65 50 % of a daily rate; 08:00 – 12:00; incl. morning snack and/or lunch.
- Half-day rate (afternoons): CHF 85 65 % of a daily rate; 11:30 – 17:00; incl. lunch and afternoon snack.

2.3 Other Fees

Special services, such as the Extended Care Programme (between 07:30 - 08:00, and 17:00 – 18:00) will be billed separately.

No Security Deposit for the school year 2020/21 is required.

